



ADAPTIVE PAUSE PARENT Q & A

Northfield Township elementary districts have together moved to an adaptive pause in in-person learning from Nov. 30 until Jan. 19, 2021. All staff, including RLA, will have a Remote Learning Planning day on Nov. 30.

- **There is no school on Monday, Nov. 30.**
- **Remote learning for all students will begin on Dec. 1.**
- Winter break is Dec. 21 through Jan. 1.
- Remote learning will resume on Jan. 4 and continue through Jan. 15, which is an early dismissal half-day teacher's institute.
- In-person learning is currently anticipated to resume on Jan. 19 after the Martin Luther King, Jr. holiday.

1. What will the remote learning day look like?

Students will follow their regular daily schedule, which will include synchronous and asynchronous learning. NBJH students will follow a 10-period day and elementary students will follow their daily classroom schedules. During the school day, students will attend live Zoom sessions with their teachers and also have time to work on assignments independently. Teachers will share daily schedules with students and parents.

2. How do students log in?

Elementary students' parents will receive an email from their child's teacher each day outlining the work, including live session links. Students will utilize Seesaw, Google Classroom, and Zoom as the main platforms during remote learning.

NBJH students will access assignments through Google Classroom. In addition, Google Calendar will be utilized to support student organization, including due dates for assignments.

3. Do students need to log in at a particular time?

Students should log in no later than 8:35 a.m. every day. Students should ensure that they are in attendance for all live Zoom sessions with their computer cameras turned on.

4. Will teachers take attendance?

Attendance will be taken just like it is onsite - by 9 a.m. daily. If your child is unable to attend class for the day, please contact the school administrative assistant as you do during in-person learning. Email addresses are gbattendance@northbrook28.net; mbattendance@northbrook28.net; wmattendance@northbrook28.net and nbjhattendance@northbrook28.net



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5. How can parents support students?

Parents and guardians are a critical partner in creating a successful remote learning experience for students. We value and appreciate the time and effort parents and guardians are putting forth. In order to continue creating the optimal learning environments, it will be important for parents, guardians, teachers, and students to understand the expected roles for each group. Please note that we would appreciate if all parents and guardians could help us in the following ways:

- Dedicate a learning space for your child. An open space in view of adults is ideal so that a quick glance or reminder can be provided if and when necessary.
- Set out supplies such as notebooks, pencils, technology, etc. in the sequence of your child's schedule. For example, if math is the first subject of the day, put the math materials first.
- Ensure your child regularly attends scheduled class meetings as he/she would for in-person class.

6. What are expectations regarding ZOOM?

- Students should only join meetings created by their teachers. Students should only display their real name during class meetings. Students should not use Zoom or any other district platform to meet with other students in an unsupervised environment.
- If you need to help your child access Zoom, please remember to keep all information about other children that you may see or hear during remote learning strictly confidential. This includes anything discussed or displayed as a part of Zoom class meetings. As we continue to provide education and services for all students, we are appreciative of our parents' and guardians' willingness to maintain confidentiality.
- Please refrain from commenting or participating in a Zoom meeting as all meetings are intended for children only, even when parent support is needed for students to access Zoom.
- Students' device cameras should generally remain on during instruction, unless the teacher directs the child to turn it off or if the child has permission. This allows the teacher to monitor student engagement.
- Students should use proper online etiquette, including muting themselves when they are not talking and taking turns so that everyone can participate in the



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discussion. When the session is over, students must close out the app once the teacher has ended the session.

- During Zoom instruction, we expect students, parents, and other household members to respect the privacy of others by not taking pictures or recording the session; this includes not taking screenshots. Just as recording would not be allowed in a physical classroom, it is not allowed in a virtual classroom. Additionally, audio/video recordings of any session is strictly prohibited and is in violation of the law, as well as district policy.
- Most importantly, students need to be kind and respectful during the live video conferencing sessions.

7. When do assignments need to be completed/posted?

Students are to be completing work throughout the day, each day. Students must attend live sessions that are scheduled by the teacher(s) and be working toward assignment and lesson completion. Teachers will share specifics regarding due dates for assignments and tasks. NBJH students should monitor their assignment completion and grades via the TeacherEase portal. All regular grading practices will be implemented and we will issue standard report cards.

8. What about home practice?

Teachers can assign home practice just as they did during in-person learning.

9. What if a child is having technical issues during Remote Learning days?

When technical issues arise, including damages and malfunctions, tech help can be requested through the [Tech Help Request Form](#). Technology support specialists will respond to these requests. Replacement of devices will be at the discretion of the district after examining the device. We also encourage parents to visit the [Remote Learning Technology Resources for Parents Website](#) for helpful troubleshooting videos and tutorials.

10. What is a family's responsibility for the district-provided devices?

Students are strongly encouraged to use the district-provided devices and chargers that they were issued at the start of the year. These devices will be filtered at home in the same way they are filtered at school in accordance with the Children's Internet Protection Act (CIPA). That said, active monitoring of device use by an adult is still strongly recommended. The district's [Responsible Use Expectations for Technology](#) is linked here for your reference.



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11. How will parents contact teachers?

Contact information will be shared by each teacher. If a parent requests a meeting with a teacher, the teacher will communicate an appropriate method or form of meeting, such as the use of Zoom.

12. Are there any child care options available?

Both the [Northbrook Park District](#) and the [North Suburban YMCA](#) are offering programs that provide adult support for remote learning and additional activities on school days in a socially distanced environment.

STUDENT SERVICES

13. Will my students continue to receive special education (IEP or Section 504) services while in Adaptive Pause?

Yes, students who receive special education services will continue to receive support as outlined in their Individualized Remote Learning Plans (IRLPs).

14. Will we continue with special education evaluations?

It is our hope to continue with in-person special education evaluations for any components that cannot be completed remotely during the “adaptive pause,” as all evaluation timelines will remain in place. Any staff and students who are involved with in-person evaluations will be expected to complete health certifications and to follow all safety procedures & protocols. If it is deemed unsafe for students and staff to continue with in-person evaluations, teams, with direction from the Assistant Directors, will work collaboratively with parents/guardians to determine next steps.

15. Will my students continue to receive English Learner services while in Adaptive Pause?

Yes, students will continue to receive EL services during remote learning.

16. Will we continue to have special education (IEP & Section 504) meetings?

Yes, we will continue to hold special education meetings via Zoom.